

Appendix 1

POLICY REVIEW & PERFORMANCE SCRUTINY COMMITTEE - DRAFT FORWARD WORK PROGRAMME

November – December 2019

Meeting Date	Type of Scrutiny	Title and Description of Report	Invitees & Consultees
13 Nov 19	Pre-decision	<p>Core Office Strategy</p> <p>Pre-decision scrutiny of the strategic outline business case to develop proposals for future Core Office Accommodation for the Council, which aims to reduce operating costs, the maintenance backlog and provide improved facilities.</p>	<p>Cabinet Member Investment & Development, Cllr Russell Goodway;</p> <p>Director of Economic Development, Neil Hanratty;</p> <p>Project Manager, Chris Barnett.</p>
13 Nov 19	Monitoring Performance & Progress	<p>Delivering Capital Ambition (CADP)</p> <p>6 monthly overarching monitoring of the programme's delivery, incorporating Committee feedback from September 2019 engagement, and current review of Resilience programme.</p>	<p>Cabinet Member Finance, Modernisation and Performance, Cllr Chris Weaver;</p> <p>Corporate Director Resources, Chris Lee;</p> <p>Corporate Director People & Communities, Sarah McGill;</p> <p>Portfolio Manager, Dean Thomas.</p>
13 Nov 19	Monitoring Performance & Progress	<p>WAO Annual Improvement Report 2018-19</p> <p>Annual report summarising audit work undertaken in the last year including a summary</p>	<p>Wales Audit Office, Sara-Jane Byrne, Ian Phillips/ Sam Clements;</p> <p>Cabinet Member Finance, Modernisation & Performance, Councillor Chris Weaver;</p>

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		of key findings from reports issued by relevant regulators.	Chief Executive, Paul Orders; Corporate Director Resources, Chris Lee; Head of Performance and Partnerships, Gareth Newell
13 Nov 19	Monitoring Performance & Progress	Sickness Absence Q2 Quarterly report of performance against Corporate Plan targets	Cabinet Member Finance, Modernisation and Performance, Cllr Chris Weaver Corporate Director Resources, Chris Lee; Chief HR Officer, Philip Lenz;
11 Dec 19	Monitoring Performance & Progress	Performance Q2 2019-20 Quarterly report of corporate performance against Corporate Plan targets.	Cabinet Member Finance, Modernisation and Performance, Cllr Chris Weaver; Corporate Director Resources, Chris Lee; Head of Performance and Partnerships, Gareth Newell
11 Dec 19	Monitoring Performance & Progress	Budget Month 6 2019-20 Quarterly report on Council budget and projected outcomes.	Cabinet Member Finance, Modernisation and Performance, Cllr Chris Weaver; Corporate Director Resources, Chris Lee; Head of Finance, Ian Allwood

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11 Dec 19	Monitoring Performance & Progress	Customer Leadership Progress update on corporate Customer Leadership & action plan.	Cabinet Member Finance, Modernisation and Performance, Cllr Chris Weaver; Chief Digital Officer, Isabelle Bignall; Operational Manager Customer Services Rachel Bishop.